

**KOVAI KALAIMAGAL COLLEGE OF ARTS AND SCIENCE**

(An Autonomous Institute Affiliated to Bharathiar University)

(Re-Accredited With “A+” Grade by NAAC)

Narasipuram, Coimbatore- 641109.

Ref:KKCAS/PEC/2024-2025/01

03.06.2024

**Evaluation of the Activities Planned for the year 2023-2024**

While evaluating the conduct of the programs as planned and the effect of the programs conducted, the following were found out by the members.

The following activities could not be conducted by some of the departments. All the programs conducted were effectively as found from the feedback about each program obtained from the students who attended such programs.

List of the program could not be conducted

S.No.	Department	Name of the Program
1	Tamil	1.இலக்கியம் காட்டும் வழிபாடு முறைகள்-கருத்தரங்கு 2.துறைகளுக்கிடையேயான குடியரசு தின விழா - போட்டி
2	English	1.Language and communication Skills Program on “Introduction to Teaching English as a foreign Language” Life Skill Development Programme - Reading habits” 2.Guest Lecture on “Modern Literature”
3	Mathematics (CA)	1.Celebration of National Mathematics Day - Inter Departmental Competition 2.Guest Lecture on “Recent Trends in Statistics” 3.Skill Development Programme - “The Power of Positive Thinking”
4	Computer Application	1.Personality Development Programme on Communication 2.Student Collaboration 3.Skill development programme on “R Tool 4.Quiz - “celebration of computer day” 5. National Level Conference on “Robotics and Automation” 6. Staff Exchange program
5	Information Technology	1.Personality Development Programme on Communication 2.Student Collaboration 3.Intercollegiate meet 4. Value Added Course on “open tools” 5.National Level Conference on “Robotics and Automation” 6.Staff Exchange program
6.	Computer Science	1.Personality Development Programme on Communication 2.Student Collaboration 3.Skill development programme on “R Tool 4.Quiz - “celebration of computer day” 5. National Level Conference on “Robotics and Automation” 6. Staff Exchange program

7.	Commerce	1.Personality Development Programme on “How to Train your Brain for Happiness” 2.National Level Conference “Career Dynamics in E-Commerce and E-Accounting” 3.Quiz - “Celebration of Commerce day”. Staff Exchange Program
8.	Commerce (CA)	1.Personality Development Programme on “How to Train your Brain for Happiness”. 2.Value Based course on “Accounting Star”. 3.Student Collaboration
9.	Commerce (PA)	1.Awareness program on “Investment Avenues” 2.National Level Conference “Career Dynamics in E-Commerce and E-Accounting” 3.Personality Development Programme on “How to Train your Brain for Happiness” 4.Students Exchange

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03.06.2024

**Circular**

There will be a meeting of Planning and Evaluation Committee on 04.06.2024, Tuesday  
10.00 AM. All the members of the committee are requested to attend the meeting without fail.

**AGENDA**

1. Welcome the gathering.
2. Evaluation of the Activities Planned for the year 2023 – 2024.
3. List of academic activities for the year 2024-2025.
4. Any other matter
5. Vote of Thanks

**KOVAI KALAIMAGAL COLLEGE OF ARTS & SCIENCE**  
**(Autonomous)**  
**Minutes of meeting Planning and Evaluation**

Minutes of the meeting for the planning and evaluation committee conducted on 04.06.2024,  
10.00 AM.

The following members were present

1. Dr.N.Mala-Principal
2. Dr.S.Mazhalai silambu- Head-Dept of Tamil
3. Mrs.T.Shanmugapriya- Head-Dept of English
4. Dr.M.SelvaSoundari– Head- Dept of Commerce
5. Dr..D.Uma Nandhini- Head-Dept of Computer Science
6. Mrs.S.Radha Priyadharshini- Head-Department of Business Administration with CA

➤ Regarding item no.1 of the agenda, it was requested to list the activities planned for the academic year 2023 – 2024 which would enhance the quality of education, training, attitude and confidence level of the students. The members having discussed with the other entire faculty regarding the activities to be conducted under the heads attitude, skill and knowledge have given the list.

➤ Regarding item no.2 of the agenda, the members are requested to suggest the various training programmes to be organized for enhancing the skills of the students as expected by the recruiting companies and the members have submitted the list of programmes for approval by the committee.

The following resolutions were passed,

- Resolved to approve the list of activities planned to be conducted during the academic year 2024 – 2025.
- Resolved to approve the list of training programs to be organized for enhancing the skills of the students during the academic year 2024 – 2025.

In meeting Conducted on 15.06.2023 the IQAC member were requested to plan the activities to be conducted during the academic year 2023 – 2024 in such a way that in would enhance the knowledge of the students in the area of their study, improve their confidence level and attitude, develop the employability skills and instill the human values in their minds. Accordingly the IQAC has planned a number of activities to be conducted by each individual department during the year 2023– 2024.

But while evaluating the performance of each department it was found that a few programs couldn't be conducted as planned by certain departments. When analysing the reasons it was found that it was due to the preparation on Placement and training the programmes could not be conducted.

Taking the above facts into consideration and feasibility of conducting the programmes it was recommended to the IQAC Cell for planning the following activities that can be taken during the academic year 2024 - 2025.

### **PROPOSED ACTIVITIES FOR THE ACADEMIC YEAR 2024 – 25**

#### **School of Language and Humanities**

<b>S. No.</b>	<b>Month</b>	<b>Activities</b>
1	July '24	Inauguration of Student Association TAMIL SAARAL 2024-25 and a Guest Lecture on “Ilakkiyakal Kattum Manithaneyam”
2	July '24	Inauguration of Student Association ELF- 2024-25 and a Guest Lecture on “Developing Communication Skills”
3	Aug'24	Celebration of Independence Day - Inter Departmental Competition
4	Oct '24	Guest Lecture on “Bhakthi Illakiyam “
5	Nov '24	Language and Communication skills Programme on “Interview Skills”
6	Dec '24	Celebration of Ramanujan birth Anniversary - Seminar on “Real Time Application of Mathematics in business”
7	Jan '25	Guest Lecture on Exposure of Mathematics Arithmophobia to Infinity
8	Jan '25	Self Development programme on “ Positive Thinking”
9	Jan '25	Celebration of Republic day- Inter Departmental Competition
10	Jan '25	Extension Activity – Model Examination for 10 <sup>th</sup> and 12 <sup>th</sup> students
11	Feb '25	Extension Activity- Listening, Speaking, Reading, and Writing skills in Schools
12	Mar '25	Extension Activity- Creative Writing for School Students

### SCHOOL OF COMMERCE

S.No	MONTH	ACTIVITIES
1	July 2024	Inauguration of Student Association “CARVE, SKILL & COM-PAC 2024”
2	August 2024	Quiz - “Celebration of Commerce day”.
3	August 2024	National Level Conference “Career Dynamics in E-Commerce and E-Accounting”
4	Sept- 2024	An Orientation Programme on "Professional English for Commerce and Management"
5	Sept- 2024	Field Visit - Participative learning
6	Sep-2024	Job Oriented Course
7	October 2024	Personality Development Programme on “How to Train your Brain for Happiness”
8	October 2024	Exposure visit - To +2 students
9	October 2024	Value Based course on “Accounting Star”.
10	October 2024	Industrial Visit - Participative learning
11	January 2025	Student Collaboration: Inter Department Competition
12	February 2025	Market Mela - 2025
13	February 2025	Skill Development Programme on “Familiarization with Accounting Software”
14	March 2025	Inter collegiate Meet
15	April 2025	Internship

### SCHOOL OF COMPUTER SCIENCE

S.No	MONTH	ACTIVITIES
1.	JUNE-24	Value Added Course On Communication Skills
2.	JULY-24	Value Added Course On Bridge Course
3.	JULY-24	Inauguration of Science Association
4.	JULY-24	Job Oriented Course on Mongo DB Job Oriented Course on NoSql Job Oriented Course on Devops
5.	AUG-24	International Seminar on Recent Trends on Machine Learning
6.	SEP-24	Technical Expo.
7.	SEP- 24	Industrial Visit.
8.	SEP-2024	Field Visit
9.	DEC-24	Drawing Competition for School Students

10.	JAN -25	Out Reach Program Visit to Senior Citizen Home
11	FEB-2025	Workshop on “AI Tools”
12	FEB- 2025	Valedictory on Science Association

### SCHOOL OF MANAGEMENT

S.No	MONTH	ACTIVITIES
1.	July-23	Value added Course on “Bridge Course in Content Marketing”
2.	Aug-23	Inauguration of Student Association FUENTS 2023 and Guest Lecture on “Conflict Management”
3.	Aug-23	Personality Development Programme on “Leadership”
4.	Sep-23	Value Based course on “Leadership and Ethics”
5.	Sep- 23	Student Collaboration
6.	Oct-23	Field Visit –Participative learning
7.	Oct-23	Industrial Visit - Participative learning
8.	Oct-23	Management games
9.	Dec-23	Guest Lecture on “Digital Transformation through the lens of Artificial Intelligence”
10.	Dec-23	Skill Development Programme on “CRSIS MANAGEMENT”
11.	Jan-24	Value Added Course on “Production and Material Management”
12.	Jan-24	Faculty Development Programme on “Decision-Making Skills”.
13.	Feb-24	International Conference on “International Monetary System”
14.	Feb-24	Job Oriented Course on “SPSS”
15.	Feb-24	Quiz–“National Logistics Day ”
16.	Feb-24	Extension Activity – Management Games to +12students.
17.	Mar -24	National level workshop on “Impact of Internet on Import & Export”
18.	May -24	Internship on “Human Resource Management “-

### RED RIBBON CLUB

S.No.	Month	Activities
1	Aug-24	Peer Education Programme on HIV
2	Octo- 24	Blood Donation Camp
3	Dec- 24	Poster Making Competition on the occasion of World Aids Day
4	Jan-25	Inter Department Competition on “HIV Prevention”
5	May-25	Celebration of World AIDS Vaccine Day

### YOUTH RED CROSS

S.No.	Month	Activities
1	Aug- 2024	Youth camp
2	Sep- 2024	Awareness Programme on “Organ Donation”
3	Oct- 2024	Training Programme on “First Aid”
4	Jan- 2025	Celebration of National youth day – Swami Vivekananda’s Birth Anniversary
5	Feb- 2025	Blood Donation Awareness Program

### NATIONAL SERVICE SCHEME Celebration / Commemoration Day

S.No.	Month	Activities
1	05.06.2024	Celebration of World Environment Day – Tree Plantation
2	12.06.2024	Pledge on World Child Labour Awareness Day
3	14.06.2024	Pledge on World Elder Abuse Awareness Day
4	21.06.2024	Celebration of International Yoga Day – Yoga Training Programme
5	26.06.2024	Anti Drug Awareness Rally
6	11.07.2024	Essay Writing/ Speech / Slogan Writing Competition on the occasion of Celebration of World Population Day
7	27.07.2024	Memorial day of Dr. A. P.J Abdul Kalam – Guest Lecture on “Contribution of Student’s part to our nation”
8	07.08.2024	Celebration of National Handloom Day - Fashion Show Competition
9	12.08.2024	Celebration of International Youth Day – Competition on “Swamy Vivekanandha’s life history”
10	15.08.2024	Celebration of Independence Day - Tree Planting/ Drawing Competition
11	05.09.2024	Celebration of Teacher’s Day - Tree Plantation at adopted Villages.
12	02.10.2024	Birth Anniversary celebration of Mahatma Gandhi –Quiz Competition, Debate and Paper Presentation on “Gandhi- His Life and Works” and Chart exhibition on Ghandhian thoughts.
13	15.10.2024	Celebration of World White Cane Day – Visit to Blind School.



14	31.10.2024	Celebration of National Unity Day – Pledge Celebration of Vigilance Awareness Week
15	02.12.2024	Celebration of National Pollution Control Day - Poster Making Competition
16	10.12.2024	Celebration of Human Right Day – Pledge
17	11.01.2025	Celebration of Human Trafficking Day- Drawing Competition
18	24.01.2025	Celebration of International Day of Education - Essay Writing/ Speech / Slogan Writing Competition
19	26.01.2025	Celebration of Republic Day - Tree Planting
20	20.02.2025	Celebration of World Day of Social Justice – Pledge
21	21.02.2025	Awareness Rally Celebration of World Mother's Language Day
22	21.03.2025	Celebration of World Forest day – Exhibition
23	22.03. 2025	Celebration of World Day for Water - Chart exhibition
24	24.03. 2025	Commemoration of World TB Day - Seminar on “Causes of TB” - Primary Health Centre & Team.
25	07.04.2025	Celebration of World health day – Awareness Programme
26	22.04.2025	Celebration of Earth day – Drawing Competition
27	01.05.2025	Celebration of Workers’ Day (International Labour Day) – Poster Making Competition
28	31.05.2025	World No Tobacco Day – Awareness Programme

#### **Outreach Programme**

<b>S.No.</b>	<b>Month</b>	<b>Activities</b>
1	July 2024	Awareness Programme on “Health & Hygiene ”
2	Aug-2024	Awareness Programme on “Meri Mati Mera Desh”
3	Nov- 2024	Visit to adopted village Jakirnaickenpalayam for Plastic Eradication
4	Nov- 2024	Visit to adopted village Narasipuram for Jal Sakthi Abiyan Rally
5	Dec- 2024	Visit to adopted village Viraliyur for Child Labour Eradication
6	Dec- 2024	Visit to adopted village Selambanur and Vellimalipattinam for Swatch Barath Awareness Programme
7	Jan-2025	Special camp at Narasipuram Village
8	Mar- 2025	Visit to Orphanages
9	May 2025	Visit to Old Age Homes

#### **Other Activities**

<b>S.No.</b>	<b>Month</b>	<b>Activities</b>
1	July 2024	Inauguration of NSS
2	August 2024	Campus Cleaning
3	Sep- 2024	Health Care Programme on “Eye Screening”

4	Sep- 2024	Awareness Rally on “Child Labour Eradication”
5	Sept- 2024	Campus cleaning
6	Oct- 2024	Awareness Programme on “Multigrain Food ”- Exhibition & Sale
7	Oct-2024	Road Safety awareness campaign
8	Oct-2024	Tree sapling and Seed Ball preparation work
9	Nov- 2024	A Guest Lecture on “Environmental Awareness and Conservation”
10	Jan- 2025	Swachh Bharath –field work.
11	Feb 2024	Campus Cleaning

#### FINE ARTS CLUB

S.No	Date	Activities
1	July 2024	1.Flash Mob 2.Fresher’s Day Celebration
2	Aug- 2024	1.Flash Mob 2.Steps to Start-Dom
3	Sep- 2024	1.Flash Mob 2.Onam Celebration
4	Oct- 2024	1.Flash Mob 2.Cultural Carnival
5	November 2024	1.Flash Mob 2.Mega Cultural Event
6	December 2024	1.Flash Mob 2.Melodic - Medley
7	January 2025	1.Flash Mob 2.Inter-Collegiate Meet
8	February 2025	1.Flash Mob 2.Fun Events
9	March 2025	1.Flash Mob 2.Traditional Trekkers

#### VIVEKANANDHA STUDY CIRCLE

S.No	MONTH	ACTIVITIES
1.	July 2024	விவேகானந்தரின் கொள்கைகள் - கருத்தருங்கு A seminar on Vivekanandha’s Principle
2.	Sep 2024	விவேகானந்தர் அருங்காட்சியகம் செல்லுதல் Visit to Vivekananda Museum
3.	Oct 2024	விவேகானந்தர் கட்டுரை வாசித்தல் Vivekananda Essay Writing
4	Jan 2025	இளைஞர்கள் பார்வையில் விவேகானந்தர் A seminar on Vivekanandha Self – Confidence Stories

### YAAZHISAI MANDRAM

S. NO	MONTH	ACTIVITIES
1.	Sep 2024	நாட்டுப்புறக் கலைகள் கருத்தரங்கு Flok arts -Seminar
2.	Oct 2024	நாட்டுப்புற விளையாட்டுக்கள் நினைவு கூறல் Remembering Flok Arts Games
3.	Jan 2025	ஒயிலாட்டம் பயிற்சி Oilattam Training
4	Feb 2025	கரகாட்டம் பயிற்சி Ancient Folk Dance Training

### Tamil Mandram

S.No	MONTH	ACTIVITIES
1	July 24	Inauguration of Student Association TAMIL SAARAL 2024-25 and a Guest Lecture on “Ilakkiyakal Kattum Manithaneyam”
2	Aug 24	Celebration of Independence Day - Inter Departmental Competition
3	Sep 25	Seminar on “Bhakthi Illakiyam”

### CENTRE FOR HUMAN EXCELLENCE

S.No	Month	Activities
1	Sep-24	Invited to talk on “Positive psychology and well-being”
2	Dec-24	Motivational Talk on “psychology of relationships”
3	Jan-25	Invited talk on “stress management”
4	Mar-25	Motivational Talk on “Mental health awareness”

### AUDITOR'S CLUB

S.No.	Month & Year	Activities
1	July-2024	Inauguration of Auditors Club Guest Lecture on "Ethics and Integrity in Auditing Profession"
2	Sep-2024	Celebration of Auditors day 2024 "Quiz Competition"
3	Oct-2024	PPT – 5C's & 7C's of Auditing
4	Dec-2024	Team Visit – The Auditors Association of Southern India"
5	Aug-2024	Orientation Program to members to Auditors club members
6	Mar-2025	Implant training to members of Auditors club

### ENTREPRENEURS DEVELOPMENT CELL

S.NO	DATE	ACTIVITIES
1	July-24	Inauguration of EDC and Guest Lecture on "incubator "
2	Aug -24	Extension Activity on farm visit Uyirmei Annavanam model natural farm, Coimbatore & Forge Innovation Accelerator, KCT Tech Park, Coimbatore
3	Aug -24	Industry visit to Coir Company
3	Sep -24	Workshop on "Idea Generation"
4	Oct -24	Interdepartmental Competition on "business Quiz and Case study"
6	Feb-24	Valedictory function of EDC and Guest Lecture on "Hands on Practice on SPSS Package"

### PI CLUB

S.No	MONTH & YEAR	Activities
1.	JULY 2024	Workshop on “Raising Social Awareness Against Sexual Harassment of Women & Girls”
2.	SEPT-24	Rangoli Design & Mehendi Competition for girls
3.	DEC-24	Publication of wallpaper ‘Tutari’ describing Savitribai Phule on occasion of International Women’s Day
4.	FEB-25	Positive Psychology Exercises to Women’s

### SCIENCE CLUB

S.No	Month	Activities
1	July-24	Inauguration of Science Club
2	Aug-24	Science Quiz Competition
3	Oct-24	Invited talk on Advancement in Science
4	Jan -25	Science Exhibition
5	Feb-25	National Science Day Celebration
6	Mar-25	Valedictory Function

### Uyir Club

S.No	Month	Activities
1	June-24	Inauguration of Uyir Club
2	July-24	Awareness Program on “Road Safety Awareness”
3	Aug-24	Guest Lecture on “Effects of Rash Driving on Road”
4	Aug-24	Skill Enhancement Programme on “Way to Safe Roads”
5	Sep-24	“No Helmet, No Entry Campaign”
6	Oct-24	E-Quiz on “Road Signals”
7	Nov-24	Training Programme on “Road Etiquettes”
8	Dec-24	Poster Making Competition on “Road Safety, Life Safety”
9	Jan-25	Celebration of “ World Road Safety Week (Sadak Suraksha Jeevan Raksha)”
11	Feb-25	Guest Lecture on “Road Safety”
12	Mar-25	Training Programme on “Road Traffic Rules / Laws”

### Department of Physical Education

S.No	Date	Sports & Games
1	July -24	Chess (Men & Women)
2	July -24	Carrom (Men & Women)
3	Aug-24	Football (Men & Women)
4	Aug-24	Cricket (Men)
5	Aug-24	Celebration of National Sports Day
6	Sept- 24	Kho-Kho (Women)
7	Oct-24	Basketball (Men & Women)
8	Dec-24	Volleyball (Men & Women)
9	Jan-25	School Tournament for 11 <sup>th</sup> &12 <sup>th</sup> Students
10	Jan-25	Throw ball (Women)
11	Feb-25	Athletics events & Annual Sports day
12	Aug&Sep-25	Bharathiar university Inter-Collegiate Tournaments

- Resolved to request all the members of the faculty should publish atleast one research paper in reputed Journals.

**PRINCIPAL**



Principal

Kovai Kalaimagal College of Arts & Science  
Narasipuram Post, Coimbatore - 641 109.